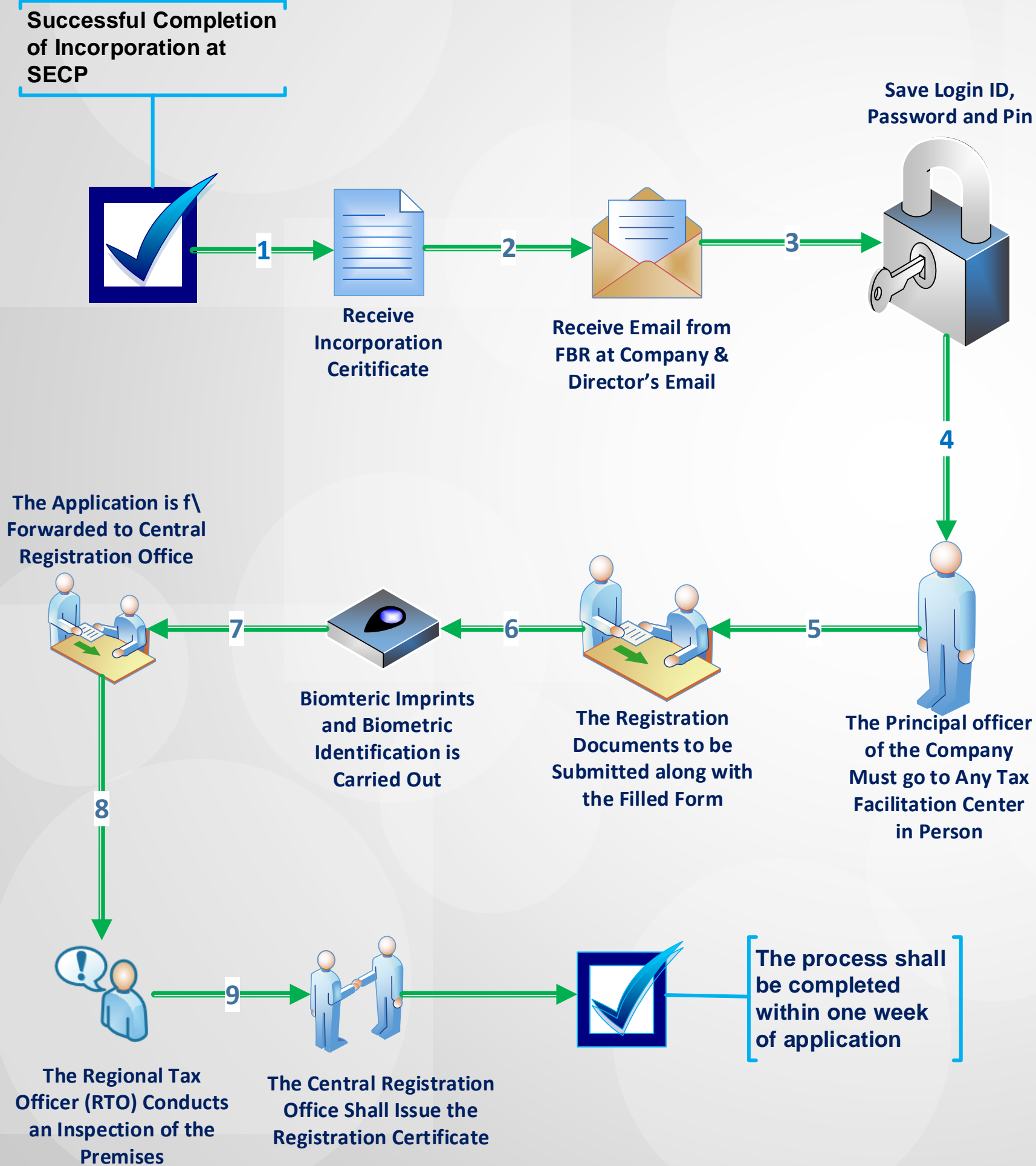


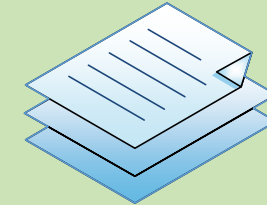
Obtaining Sales Tax Registration Number (STRN) for Local Companies

For New Sales Tax Registration, Biometric Verification is Necessary

Individual NTN's of members and company is necessary for the process



The Required documents Check List For Local Company STRN



- Login ID and password for FBR website issues by SECP
- Form – TRF-01 to be filled at the facilitation centre and submitted along with documents (*will be provided at the facilitation centre*)
- SECP all documents (Original Required for Scanning)
 - Incorporation Certificate
 - Form-1 (A)
 - Form 21
 - Form 29
 - Memorandum of Understanding (MOA)
 - (Article of Association)
- CNIC 's of all directors
- Original Registry Document/Ownership Document/Lease/Rent Agreement on Company Name (Stamp PKR.2000 Above). If Ownership (Purchase deed, Registry, Allotment letter of any one Director's name maybe provided as NOC on stamp paper.
- Original paid utility bill of business premises not older than 3 months, if having a business.
- Original certificate of maintenance of bank account in Company's name
- Cell phone with SIM registered against principal officer CNIC but not already registered with the FBREmail and Cell number of foreigner not used before in FBR-IRIS
- Email address belonging to the Company
- Authority letter for all directors on color original letterhead of the company signed by all Directors (Thumb, Signature, Company Stamp), and Request letter from Principal Officer and authorizing him for Income Tax / Sales Tax Registration
- CNIC of the Landlord, If Applicable